**This form should be completed at the end of the funding period**

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| **INSTRUCTIONS** |

* In accordance with the Deed of Agreement, final reports must be submitted at the completion of the project.
* All sections of the form should be completed
	+ All entries must be typed
	+ The report must be signed by the **Chief Investigator A** (on behalf of all investigators), and the **institution’s responsible officer**
* An electronic copy of the final report must be emailed to:
	+ research.grants@cparf.org (for applicants based in the United States), or
	+ CPAResearchGrants@cerebralpalsy.org.au (for applicants based in Australia and other countries)
* Either MS Word document or writable PDF formats are acceptable
* Questions regarding final reports should be referred to:
	+ research.grants@cparf.org (for applicants based in the United States), or
	+ CPAResearchGrants@cerebralpalsy.org.au (for applicants based in Australia and other countries)

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| **SECTION A – ADMINISTRATION** |

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| **Grant Number** *(e.g. PG00121)* |  |
| **Title** |  |
| **Chief Investigator A** |  |
| **Administering Institution** |  |
| **Period covered by this report***(e.g. 01/07/2022 – 30/06/2025)* |  |

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| **SECTION B – RESEARCH RESULTS** |

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| 1. Describe (in bullet point format) the significant research results obtained.
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| 1. Were all original research aims achieved and hypotheses examined? (if no, indicate why)
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| 1. Were there any additional research aims or hypotheses developed? If yes, please identify and explain.
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| 1. Are you expecting any further research to result from these findings?
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| **SECTION C – IMPACT** |

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| 1. Indicate all **outputs** associated with this research project. Where relevant, write a number in each box, and provide full details of the output/s in the spaces below.
 |
| **Item** | **Field** | **No** | **Item** | **Field** | **No** |
| A1 | Books – Authored research |  | E | Training activities |  |
| A2 | Books – Chapters  |  | F | Major reports, guidelines, policy or advocacy documents |  |
| B1 | Journal articles |  | G | Speaker presentations  |  |
| B2 | Journal letters |  | H | Awards  |  |
| C | Patents |  | I | Other achievements |  |
| D | Expected further publications |  |  |  |  |

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| 1. Please provide full details of **academic outputs** delivered this research project.

*(e.g. name of journal, title of conference and when/where held, title and publisher of book or chapter in book)* |
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| *As per the Deed of Agreement, grant recipients are required to include a copy of all publications and reports (as a PDF of the full text), and all conference presentations and seminars (in abstract format) utilising project data to the Research Foundation as part of this Report.* |

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| 1. Please provide details of any **other outputs, activities and outcomes** delivered for this research project.

*(e.g. describe any stakeholder engagement and co-creation activities undertaken with relevant, next -or end-users. How were they engaged and involved throughout the research lifecycle? Describe the research outputs and knowledge translation activities delivered to improve the likelihood of research uptake and impact (e.g. workshops, training, public forums, information sharing, media, etc). How did you tailor the research outputs and activities to meet needs of the next -or end users in relevant and useful ways?)*  |
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| 1. What are the **outcomes** stemming from the adoption, adaption and use or your research outputs and activities? **What changes have occurred**?

*(Outline the changes that have resulted from you sharing the research outputs and conducting knowledge translation activities? Detail any potential longer term outcomes and impact expected from the project and impact type)**Please note – if it is too early for any outcomes to have occurred please detail the anticipated outcomes and impact you intend to occur and include information about how you or the CPA will know the changes have happened?* |
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| 1. Who are the **beneficiaries** of this research? Have they changed from your initial proposal? How will/are they benefiting from the research?
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| 1. Has this research grant resulted in the development of **intellectual property (IP)**?

If yes please indicated one or more of: patent; trademark; registered design; copyright or other. |
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| 1. Did the research results demonstrate **commercial potential**? If yes, please describe.
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| **SECTION D – REPORTING FOR THE RESEARCH FOUNDATION OF CPA**  |

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| 1. **For the purpose of the Research Foundation’s website**, provide **lay summary** of your research results (max 200 words).
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| 1. **Message of Impact** *Explain the impact of this research, who will or has benefited and in what ways*. *(Ensure you write in clear,* ***non-technical******lay language****, max 200 words)*
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| **SECTION E – ADDITIONAL FUNDING**  |

Please specify if any additional funding was secured for the research grant, specifying a scheme where applicable.

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| **SOURCE** | **YES** | **NO** | **SCHEME** |
| Host institutional (internal) |[ ] [ ]   |
| NHMRC/NIH |[ ] [ ]   |
| Other government competitive funds |[ ] [ ]   |
| Government non-competitive funds |[ ] [ ]   |
| Funds from industry |[ ] [ ]   |
| Other competitive funds |[ ] [ ]   |
| Other non-competitive funds |[ ] [ ]   |

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| **SECTION F – CERTIFICATION**  |

I certify that:

* All Chief Investigators agree that this report is an accurate representation of the progress to date of the funded project; and
* Relevant institutional approvals have been maintained to date

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| --- | --- |
| **Chief Investigator A** | **Institution Responsible Officer or delegate** |
| Name: |  | Name: |  |
| Date: |  | Date: |  |
| Signature: |  | Signature: |  |